



**Ventura County Regional Energy Alliance  
Board of Directors  
AGENDA**

**Thursday, August 18, 2022  
10:30 a.m.**

**No Location  
Meeting will be Conducted Via Zoom**

**SPECIAL NOTICE:** IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS AND LIMITED PUBLIC ACCESS TO THE HALL OF ADMINISTRATION, CONSISTENT WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20, THIS VENTURA COUNTY REGIONAL ENERGY ALLIANCE MEETING WILL BE CONDUCTED VIA ZOOM.

**REGARDING MEETING PARTICIPATION:** IF YOU WOULD LIKE TO ACCESS THE MEETING, PLEASE SEND AN EMAIL TO [VCREA.ADMIN@VENTURA.ORG](mailto:VCREA.ADMIN@VENTURA.ORG) BY 5.00 PM THE DAY BEFORE THE MEETING AND ZOOM INFORMATION WILL BE PROVIDED.

**REGARDING PUBLIC COMMENTS:** IF YOU WISH TO MAKE EITHER A GENERAL PUBLIC COMMENT OR COMMENT ON A SPECIFIC AGENDA ITEM BEING HEARD, YOU CAN SUBMIT YOUR COMMENT VIA EMAIL BY 9.00 AM THE DAY OF THE MEETING TO THE FOLLOWING ADDRESS: [VCREA.ADMIN@VENTURA.ORG](mailto:VCREA.ADMIN@VENTURA.ORG). PLEASE INCLUDE THE FOLLOWING INFORMATION IN YOUR EMAIL: (A) MEETING DATE, (B) AGENDA ITEM NUMBER, (C) SUBJECT OR TITLE OF THE ITEM, (D) YOUR FULL NAME. DURING PUBLIC COMMENT ON THE AGENDA ITEM SPECIFIED IN YOUR EMAIL, YOUR EMAIL WILL BE SUBMITTED FOR THE RECORD.

**1. CALL TO ORDER**

Chair Hernandez

**2. ROLL CALL**

Kelly Cattanach

**3. PLEDGE OF ALLEGIANCE**

**4. OATH OF OFFICE FOR NEW VCREA BOARD MEMBERS**

**5. APPROVAL OF MINUTES FROM THE FEBRUARY 17, 2022 VCREA BOARD MEETING**

**6. AGENDA REVIEW**

**7. PUBLIC COMMENTS**

*See Guidelines above*

**8. DIRECTOR COMMENTS**

*At this time members of the VCREA Board of Directors may comment on matters pertaining to VCREA*

**9. ADOPTION OF THE RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE VCREA FOR A 30-DAY PERIOD PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (E), OF THE RALPH M. BROWN ACT**

**10. CLEAN POWER ALLIANCE COMMUNITY PROGRAM UPDATE**

**11. RATIFICATION OF JAVIER SAUCEDO CONTRACT AMENDMENT**

**12. SERVICE RATES FY 22.23**

**13. CONFLICT OF INTEREST CODE**

**14. PROGRAM UPDATE**

**15. GENERAL UPDATES AND ANNOUNCEMENTS**

**16. ITEMS FOR FUTURE AGENDAS**

**17. ADJOURNMENT- IN MEMORY OF CARMEN RAMIREZ**

Next meeting scheduled for Thursday, November 17, 2022 at 10.30am.



## **Ventura County Regional Energy Alliance Board of Directors**

### **Item 5**

**Subject:** Minutes from the February 17, 2022 Board Meeting

**Date:** Thursday, August 18, 2022

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**Requested Action:**

1. Approval of the Minutes from the February 17, 2022 VCREA Board Meeting

**Attachments:**

1. Draft Summary Minutes from the February 17, 2022 Board Meeting
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## Ventura County Regional Energy Alliance

### Action Minutes

### Ventura County Regional Energy Alliance Board Meeting

February 17, 2022

10:30 a.m.

#### No Location- Zoom Meeting

#### 1. WELCOME/ CALL TO ORDER

The meeting was called to order by Chair LaVere at 10:32 a.m.

#### 2. ROLL CALL

Directors Present:

Gabriela Basua	City of Oxnard
Carlos Juarez	City of Santa Paula- Alternate
Mike Judge	City of Simi Valley
Scott Quady	Calleguas Municipal Water District
Matt LaVere	County of Ventura
Laura Hernandez	City of Port Hueneme
Bernardo Perez	Ventura County Community College District
Lynn Edmonds	Ventura Regional Sanitation District
Christina Villaseñor	City of Fillmore (joined at 10.45)

Directors Not Present:

Matthew Almaraz	Ventura Unified School District-Alternate
Richard Araiza	City of Santa Paula
Mark Austin	City of Fillmore- Alternate
Ed Jones	City of Thousand Oaks
Bob Engler	City of Thousand Oaks-Alternate
Velma Lomax	Ventura Unified School District
Sofía Rubalcava	City of Ventura

#### 3. PLEDGE OF ALLEGIANCE

Chair LaVere led the Pledge of Allegiance.

#### 4. OATH OF OFFICE FOR NEW VCREA DIRECTORS

Director Bernardo Perez, representing the Ventura County Community College District, was sworn in by Executive Director Sue Hughes.

**5. ELECTION OF CHAIR AND VICE CHAIR**

Upon motion of Chair LaVere, seconded by Director Perez, the Board elected Director Hernandez as Chair of the Board.

The Board elected Director Judge as Vice Chair of the Board.

**6. MINUTES FROM THE NOVEMBER 18, 2021 VCREA BOARD MEETING**

Upon motion of Director LaVere, seconded by Vice Chair Judge, the Board approved the Minutes of the November 18, 2021 meeting. Directors Perez, Hernandez, and Edmonds abstained.

**7. AGENDA REVIEW**

Upon motion of Director Perez, seconded by Vice Chair Judge, the Board accepted the agenda with no changes.

**8. PUBLIC COMMENTS**

No Public Comments were submitted.

**9. DIRECTORS' COMMENTS**

No Director Comments were made.

**10. ADOPTION OF THE RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF VCREA FOR A 30-DAY PERIOD PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (E), OF THE RALPH M. BROWN ACT**

Upon motion of Director LaVere, seconded by Director Perez, the Board approved the Resolution.

**11. APPROVAL OF JAVIER SAUCEDO CONTRACT AMENDMENT**

Upon motion of Chair Judge, seconded by Director Juarez, the Board approved Javier Saucedo Contract Amendment.

**12. APPROVAL OF THE FINANCIAL STATEMENTS-YEAR END JUNE 30, 2021**

Staff member Kelly Cattnach provided a brief overview of the Financial Statements. No deficiencies in internal control nor instances of noncompliance were identified. Regina Williams from the Ventra Regional Sanitation District was present to address any questions.

Upon motion of Director Edmonds, seconded by Director Perez, the Board approved the Financial Statements- Year End June 30, 2021.

### **13. TRANSITION TO 2022 DISCUSSION**

Staff member Alejandra Telléz provided a report back to the Board with potential funding options for VCREA in 2022. After conducting strategy sessions to further evaluate and examine all possible funding options, staff recommended that 2022 be considered a “transition year” and that VCREA forego requesting funds from member agencies at this time.

Director Perez suggested that conversations should start now with member agencies to be made aware of the potential request for contributions in future years.

Director Quady reiterated Ms. Telléz previous comment regarding the tracking of both State and Federal funding coming down the pipeline in order to be prepared for when the time comes to apply for such funding.

Chair Hernandez asked if VCREA would be able to stay within the 2022 budget. Ms. Telléz explained that with the County’s continued support of staff time and with VCREA’s current secured funding for both the Ventura County Green Business Program and the Electric Vehicle Blueprint Grant, yes, VCREA will remain within budget for 2022.

### **14. PROGRAM UPDATE**

Staff member Heather Allen gave a brief overview of the Program Update and addressed questions and comments from Chair Hernandez, Director Perez, Director Edmonds, and Director Quady.

### **15. GENERAL UPDATES AND ANNOUNCEMENTS**

Executive Director Sue Hughes made a comment regarding the continuation of the State’s Emergency Declaration which allows for VCREA to meet remotely. Once that Declaration is lifted, VCREA will be beholden to the Brown Act and will return to in person Board meetings unless legislation changes.

### **16. ITEMS FOR FUTURE AGENDAS**

None at this time.

### **17. ADJOURNMENT**

Chair Hernandez adjourned the meeting at 10:58 a.m. The next Board meeting is scheduled for May 19, 2022.



## **Ventura County Regional Energy Alliance Board of Directors**

### **Item 9**

**Subject:** Resolution Authorizing Remote Teleconference Meetings

**Date:** Thursday, August 18, 2022

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**Requested Action:**

1. Adopt a resolution authorizing remote teleconference meetings of the VCREA for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act

**Attachments:**

1. Resolution
-

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE VENTURA COUNTY REGIONAL ENERGY ALLIANCE  
RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE  
VENTURA COUNTY REGIONAL ENERGY ALLIANCE FOR A 30-DAY PERIOD  
PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (e), OF  
THE RALPH M. BROWN ACT**

**WHEREAS**, the County of Ventura (“County”) is committed to preserving and nurturing public access and participation in meetings of the Ventura County Regional Energy Alliance (“VCREA”);

**WHEREAS**, Government Code section 54953, subdivision (e), of the Ralph M. Brown Act, authorizes the legislative body of a local agency to use remote teleconferencing in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subdivision (b)(3), subject to the existence of certain conditions;

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing;

**WHEREAS**, VCREA previously adopted a Resolution on February 17, 2022, finding that the required conditions set forth in Government Code section 54953, subdivision (e), to conduct remote teleconference meetings without compliance with Government Code section 54953, subdivision (b)(3) exist;

**WHEREAS**, as a condition of extending the use of remote teleconference meetings pursuant to Government Code section 54953, subdivision (e), the Board must reconsider the circumstances of the state of emergency that exists, and the Board has done so;

**WHEREAS**, emergency conditions persist in Ventura County, specifically, Governor Gavin Newsom declared a state of emergency in response to the COVID-19 pandemic on March 4, 2020 (“State of Emergency”);

**WHEREAS**, on September 21, 2021, Dr. Robert Levin, Ventura County Health Officer, issued a recommendation to continue practicing social distancing measures throughout Ventura County communities, including to continue to implement 100 percent remote meetings of all legislative bodies in Ventura County, to prevent and minimize the spread of COVID-19 (“Recommendation to Promote Social Distancing”);



**WHEREAS**, VCREA does hereby find that it has reconsidered the circumstances of the State of Emergency, the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and that the Ventura County Health Officer, Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19 including that all legislative bodies in Ventura County continue to meet remotely, as further explained in his Recommendation to Promote Social Distancing, which has not been rescinded and remains in effect; and

**WHEREAS**, VCREA does hereby find that it shall conduct its meetings without compliance with Government Code section 54953, subdivision (b)(3), as authorized by subdivision (e) of Government Code section 54953, and that the Board shall comply with the requirements set forth in Government Code section 54953, subdivision (e)(2); and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Ventura, as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. Staff supporting VCREA are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including continuing to conduct open and public meetings of VCREA in accordance with Government Code section 54953, subdivision (e), and other applicable provisions of the Brown Act.

Section 3. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) September 17, 2022, or such time the Board adopts a subsequent resolution in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which VCREA may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3).

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and duly carried, VCREA hereby adopts this resolution on 18 day of August, 2022.

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Laura Hernandez, Chair  
Ventura County Regional Energy Alliance

ATTEST: Alejandra Tellez  
Executive Director  
Ventura County Regional Energy Alliance

By: \_\_\_\_\_  
Kelly Cattnach, Program Administrator



## **Ventura County Regional Energy Alliance Board of Directors**

### **Item 10**

**Subject:** Clean Power Alliance Community Program Update

**Date:** Thursday, August 18, 2022

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**Requested Action:**

1. Receive and File Clean Power Alliance Community Program Update

**Attachments:**

1. None
-



## **Ventura County Regional Energy Alliance Board of Directors**

### **Item 11**

**Subject:           Ratification of Javier Saucedo Contract Amendment**

**Date:               Thursday, August 18, 2022**

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**Requested Action:**

1. Approve Ratification of Javier Saucedo Contract Amendment

**Attachments:**

1. Javier Saucedo's Contract Amendment
- 

Javier Saucedo's contract amendment includes SB 1383 work in partnership with the County of Ventura's Resource Management Agency (RMA). This state grant funding received by RMA is for the implementation of any aspect of Senate Bill 1383. SB 1383 set methane emissions reduction targets for California in a statewide effort to reduce emissions of short-lived climate pollutants (SLCP). This legislation affects both businesses and residents.

Javier's role in this is to assist businesses and schools in implementation efforts and can be through education and outreach, shifting culture to separate collection of food waste (kitchens, patrons at food establishments, schools, food service industries, markets, employee breakrooms...), right-sizing their current services with their haulers, providing containers and signage for interior collection, and meeting with Tier 1 & Tier 2 generators to ensure they have a contract with an organization such as a food pantry if there's donatable food (a requirement for the edible food recovery portion of SB 1383).

**Ventura County Regional Energy**

**Alliance Amendment #11 for**

**Consulting Services**

As per page 6, item 14 the Scope of Services is hereby amended as seen in Exhibit C that now replaces Exhibit A

Time is of the essence in the performance of this contract.

Continuation of the contract is subject to the appropriation of funds for such purpose by the VCREA Board of Directors. If funds to affect such continued payment are not appropriated, VCREA may terminate this project as thereby affected and Contractor will relieve the VCREA of any further obligation therefore.

IN WITNESS WHEREOF the parties hereto have executed this Contract.

VCREA

By: *Sue Hughes*

Sue Hughes

VCREA Executive Director

Date: 6/1/22

CONTRACTOR

By: *[Signature]*

Luis Javier Saucedo

Contractor

Date: 6-1-22

## **Exhibit C**

### **SCOPE OF WORK**

**Effective 6/13/2022**

VCREA recognizes the need to contract for project site analysis and technical assistance to develop introductory and in-depth strategies to position energy efficiency projects for public agencies, non-profit organizations and residential or commercial utility customers served throughout the region. This contractor has demonstrated expertise with energy efficiency contracts, energy efficiency installation programs and services for residential, municipal and commercial customers, and can add value to the VCREA and its various programs as funded through contracts, grants and utility ratepayer funds.

#### **CONTRACTOR RESPONSIBILITIES/DELIVERABLES**

##### **Green Business Program**

- Provide technical support to businesses wishing to enroll in Green Business Program including initial site visit, evaluation of energy consumption patterns and equipment operations as well and data collection.
- Assist businesses with the completion of the Green Business Certification Measures and rebate application.
- Support marketing and outreach efforts required to advance the Ventura County Green Business Program to all cities including unincorporated Ventura County to all commercial, small businesses and home-based businesses.
- Support marketing and outreach to Spanish-speaking business owners, communities of color as well as those businesses experiencing financial distress and disinvestment in the region.
- Recruit local manufacturing companies that supply green, recyclable or reusable options and connect them with businesses applying for Green Business certification.
- Engage, support, and participate in Stakeholder outreach and partnership, including the California Green Business Network (CAGBN).
- Monitor and report Green Business participating businesses for emission reduction measures including water, wastewater, solid waste, pollution, transportation, and energy as well as community strategies and initiatives.
- Provide support services to the CAGBN in meetings, strategy development,

planning efforts or other services as deemed appropriate to the CAGBN mission and its programs.

- Bring in utility support to provide additional resources, incentives and rebates to reduce energy costs to participating businesses including Southern California Gas and Southern California Edison.
- Update GreenBiz Tracker to report on success of program.
- Support all activities and deliverable associated with California Green Business Network's Service Agreement for 2021-2023.
- Other duties as needed

### **Business Outreach for SB 1383**

- **Provide support to the County of Ventura Resource Management Agency's CalRecycle grant.**
  - Working primarily with unincorporated businesses and schools on compliance with state and local mandates related to the following: AB 341, SB 1383, AB 1276, and AB 847.
    - Outreach and education
    - Container distribution
    - Issuance of signage

### **General Deliverables that advance VCREA' s Mission**

- Provide technical support for project site surveys, energy consumption patterns and data collection from sites, and equipment operation at various sites.
- Stakeholder outreach, support and partnership.
- Emission reduction strategies and initiatives.
- Provide support services to the VCREA in meetings, strategy development, planning efforts or other services as deemed appropriate to the VCREA mission and its programs.

## **Grant Funded Deliverables**

If any grant funding is managed by VCREA and the tasks and or deliverables for such grant fit the deliverables mentioned above. Javier Saucedo can be asked to participate in those as long as full cost recovery is identified.

## **General and Administrative Tasks**

- Will follow all IT policies when using email and calendar of VCREA
- The Contractor will be responsible for providing a monthly invoice for services by the 5th of each month and will provide a monthly status report that includes dates of work, number of hours worked, and detailed description of task completed.

## **COMPENSATION SCHEDULE**

Contractor will be reimbursed at the rate of

\$65 per hour, for Green Business Program and general deliverables

\$70 per hour for SB 1383 outreach.

Contractor will be reimbursed for travel at the rate of \$0.585 cents per mile.

Contract is month-to-month, based on the needs of VCREA and as funds are available.

Contractor compensation will not exceed \$91,000.

## **TERM**

As per Amendment #10, the term of the Contract remains in force through December 31, 2022.





**Ventura County Regional Energy Alliance  
Board of Directors**

**Item 12**

**Subject:** Service Rates FY 22.23

**Date:** Thursday, August 18, 2022

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**Requested Action:**

1. Approve Service Rates FY 22.23

**Attachments:**

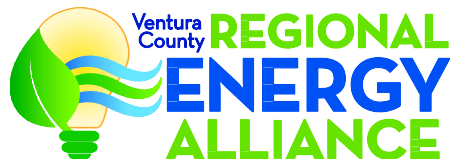
1. None
- 

On May 20, 2021, the Board approved VCREA’s two-year General and Administrative Budget. Included in the budget were Service Rates for FY 21.22. At this time, staff is requesting approval for Service Rates for FY 22.23 which take in consideration the changes made to the County’s FY 22.23 Service Rates recently adopted by the Board of Supervisors.

The positions listed below are currently available for use by the County of Ventura’s Sustainability Division however, utilization of such positions is dependent on available funding and staffing needs. Currently, three staff, in a part-time capacity, support the VCREA’s efforts.

It is recommended that your Board approve the following Service Rates for Ventura County Regional Energy Alliance’s supporting staff.

Position Title	Previous VCREA Rate	Proposed VCREA FY 22.23 Rate
Management Analyst II	\$146.36	\$155.86
Management Assistant IV-C	\$95.03	\$92.68
Program Admin I	\$97.59	\$87.69
Program Admin II	\$113.86	\$104.98
Program Admin III	\$125.46	\$117.4
Program Assistant	\$106.62	\$88.81
Program Management Analyst	\$175.09	\$179.40
Senior Program Admin	\$114.99	\$123.26
Student Worker	\$27.63	\$0
Snr Deputy Executive Officer	\$235.56	\$236.27
Deputy Executive Officer	N/A	\$218.70



**Ventura County Regional Energy Alliance  
Board of Directors**

**Item 13**

**Subject:** 2022 Conflict of Interest Code

**Date:** Thursday, August 18, 2022

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**Requested Action:**

1. Receive and File 2022 Conflict of Interest Code

**Attachments:**

1. 2022 Conflict of Interest Code
- 

Pursuant to Government Code § 87306.5, every local government agency is required to review its conflict of interest code biennially and submit the Local Agency Biennial Notice to its code reviewing body. Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

In reviewing the 2022 Local Agency Biennial Notice, Ventura County Regional Energy Alliance's Conflict of Interest Code needs to be amended for the following reasons:

- Update Position Title Table

# 2022 Local Agency Biennial Notice

Name of Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No. \_\_\_\_\_

Email: \_\_\_\_\_ Alternate Email: \_\_\_\_\_

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

**An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) \_\_\_\_\_

**The code is currently under review by the code reviewing body.**

**No amendment is required.** (If your code is over five years old, amendments may be necessary.)

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## Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
*Signature of Chief Executive Officer*

\_\_\_\_\_  
*Date*

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to: **E-Mail to: [form700clerk@ventura.org](mailto:form700clerk@ventura.org)**

or  
**Mail to: Clerk of the Board of Supervisors  
800 S. Victoria Avenue, L# 1920  
Ventura, CA 93009-1920**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

**EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS**

<b># of POSITIONS</b>	<b>POSITION TITLE</b>	<b>DISCLOSURE CATEGORIES</b> (From Exhibit B)	<b>FILING OFFICER</b> (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])
<b>12</b>	<b>Director (Board Member)</b>	<b>1</b>	<b>COB</b>
<b>7</b>	<b>Alternate Director (Alternate Board Member)</b>	<b>1</b>	<b>COB</b>
<b>1</b>	<b>Deputy Executive Officer</b>	<b>1</b>	<b>COB</b>
<del>1</del> <b>2</b>	<b>Program Administrator</b>	<b>4,5,6</b>	<b>COB</b>
<del>1</del>	<b>Program Management Analyst</b>	<b>4,5,6</b>	<b>COB</b>
Consultants <sup>1</sup>			

<sup>1</sup> The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

## **EXHIBIT B – DISCLOSURE CATEGORIES**

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

### **Category 1 – BROADEST DISCLOSURE**

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

### **Category 2 – REAL PROPERTY**

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

### **Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

### **Category 4 – PROCUREMENT**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

### **Category 5 – REGULATION AND PERMITTING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

### **Category 6 – FUNDING**

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department.

**ADDENDUM DESIGNATING OFFICIALS WHO  
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Addendum provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

**APPLICABLE DEFINITIONS**

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) “Other public officials who manage public investments” means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

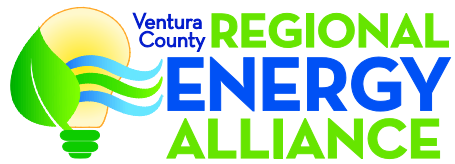
(3) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) “Management of public investments” means the following nonministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

**DESIGNATED POSITIONS AND FILING OFFICERS**

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

<b># of POSITIONS</b>	<b>POSITION TITLE/CONSULTANT</b>	<b>FILING OFFICER</b> (Designate County Clerk of Board [COB] or Local Agency’s Clerk [AC])



**Ventura County Regional Energy Alliance  
Board of Directors**

**Item 14**

**Subject:** Program Update

**Date:** Thursday, August 18, 2022

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**Requested Action:**

1. Receive and File Program Update

**Attachments:**

1. Program Update
-





# VCREA Program Update

## Electrified Transportation Updates

### National Drive Electric Week

National Drive Electric Week (NDEW) is a nationwide celebration to raise awareness of the many benefits of all-electric and plug-in hybrid cars, trucks, motorcycles, and more. NDEW 2022 starts on September 23<sup>rd</sup> and ends on October 2<sup>nd</sup>. This year, VCREA will host two in-person public events and one virtual event, see below for details:

- [EV Showcase | September 29, 2022, 9 am to 1:30 pm | Oxnard Farmer's Market @ Plaza Park](#)  
VCREA, in partnership with the Oxnard Downtowners, will host an in-person EV showcase at one of the weekly Downtown Oxnard Certified Farmers' Market. Though the smaller of our two in-person events, we expect this showcase to be impactful for its ability to reach low-income and Spanish-speaking communities. [Register for the Plaza Park EV Showcase](#)
- [EV Ride n' Drive | September 27, 2022, 10 am to 2 pm | Ventura County Government Center](#)  
VCREA, in partnership with the County of Ventura, will host a public in-person EV Ride n' Drive at the Ventura County Government Center. The public is invited to meet with local EV owners, test drive a variety of EVs from local dealerships, and learn from industry experts at several booths that will provide information on incentives and rebates, environmental and air quality benefits of EVs, and local EV programs. We will have food trucks at the event and fun EV-related giveaways and raffle prizes. [Register for the Government Center Ride and Drive](#)
- [NDEW Brown Bag Lunch Webinar | September 15, 2022, 12:15 pm-12:45 pm | Virtual Event](#)  
In April, the County of Ventura, Sustainability Division launched its Brown Bag Lunch series, a monthly webinar series to engage County Employees with programs and actions that promote sustainable lifestyles. September's webinar will highlight the Ventura County Regional EV Blueprint, provide a brief overview about EVs, and promote EV purchase incentives. [Register for the Brown Bag Lunch Webinar Series](#)

### MICOP Community Meeting



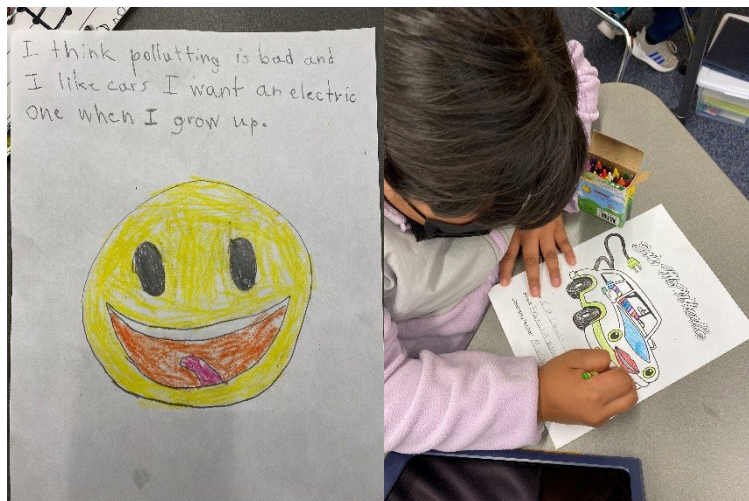
In April, using grant funds from the [Ready, Set, Go Electric Ventura County EV Blueprint](#) implementation project, VCREA was able to provide the Mixteco Indigena Community Organizing Project (MICOP) a brand-new Chrysler Pacifica Plug-In Electric Hybrid minivan. The plug-in hybrid electric minivan is utilized by MICOP to transport community program participants and community leaders to and from meetings, events, appointments, and

activities. In order to raise awareness about EVs and MICOP's new minivan, VCREA will be participating at MICOP's September Community Meeting by showcasing their Chrysler Pacifica Plug-In Electric Hybrid minivan and the benefits of EVs as well as providing fun kid-friendly activities and resources. Click on the [MICOP Monthly Community Meeting](#) link to learn more.

## Clean Air Day

[Clean Air Day](#) is on October 5<sup>th</sup> and to celebrate, VCREA will be participating in two events to help improve air quality and protect public health, see below for details:

- [Gold Coast Transit District Clean \(GCTD\) Air Summit | October 12, 2022, 8:30 am to 3:00 pm | GCTD's Administrative Office](#)  
VCREA, along with Clean Power Alliance, will be tabling at GCTD's Inaugural Clean Air Summit and Expo. The Clean Air Summit and Expo is open to transportation industry leaders, community stakeholders, elected officials, and bus manufacturers, making it a key opportunity for VCREA staff to network for partnership opportunities in energy hydrogen fuel cell, micro-mobility, and vehicle electrification. The event is also open to the public, providing the opportunity for EV outreach and education. Click on the [Ventura County Clean Air Summit](#) link to learn more.
- [Evie McWheelie Curriculum and Activities | Week of October 3, 2022 | Ventura County Schools](#)  
VCREA applied to the Clean Air Day Grant to bring EV-related educational activities to first and sixth grade classrooms in the region that are most affected by transportation related air pollution. VCREA will partner with Ocean View School District, Rio School District, Rio Vista Middle School Lab, R. J. Frank Academy of Marine Science and Engineering Middle School, and Ventura County STEM Network to provide classroom teachers with "Clean Air Learning Kits" for each student. Learning Kits will include Clean Air Day fact sheets from Ventura County APCD, color pencils, educational coloring sheets, stickers, and bilingual resources for parents. Students will also participate in a learning activity centered around a loveable EV character designed by VCREA – Evie McWheelie. Students will have the opportunity to enter in an "Evie McWheelie Coloring Contest" and a "Build Evie McWheelie" activity, in which they can collaborate with classmates to build a toy Evie McWheelie using an Electric Car Build Kit.



## EV Workforce Development

VCREA is using grant funds from the [Ready, Set, Go Electric Ventura County EV Blueprint](#) implementation project, to develop EV workforce trainings for charging station maintenance and installation, EV sales, and EV First Responder Safety. See below for details:

- [EVITP Webinar and Scholarship](#)  
The Ventura County region has an increasing need for Electric Vehicle Infrastructure Training Program (EVITP) certified electricians to support charging station installation and maintenance. VCREA will host an EVITP training targeted at electricians as well as provide a scholarship to cover training and exam fees for 15-20 electricians.
- [Dealership Trainings](#)  
Dealership staff in the Ventura County region often have little experience selling EVs to the public. To help increase EV sales experience, VCREA will host an EV sales training and incentivize dealerships by developing a formal recognition of “Green Dealership Leaders”.
- [Electric Vehicle Safety Course: Implications & Considerations for Emergency Responders](#)  
As the number of EVs on the roadways increases, it is important for first responders to understand how a response involving these types of vehicles is different than those with an internal combustion engine. VCREA will partner with the Central Coast Clean Cities Coalition (C5) and the National Alternative Fuels Training Consortium (NAFTC) to host an in-person training to firefighters and other emergency responders in the Ventura County and Central Coast region.

## Drive Clean Newsletter

In May, VCREA distributed the first issue of a new quarterly newsletter titled Drive Clean. To receive information about active EV incentives and rebates, EV News, and EV events, please sign up to receive the August newsletter [here](#).

## Energy Efficiency Updates

### Induction Cooktop Program



VCREA, in partnership with 3C-REN (Tri-County Regional Energy Network) and Ventura County Library launched the electric-powered magnetic induction cooktops program in late-July. Local residents can now check out induction cooktops at Ventura County libraries and use them at home for up to three weeks. Included with the portable cooktop is an induction-compatible cooking pan, and helpful information about cooking with induction in both English and Spanish. Benefits of

induction cooking include faster, more precise heating, easier to control temperature, and they eliminate indoor air pollution from gas appliances. Residents can use the cooktop to test a variety of different recipes, and when finished, return it to the library.



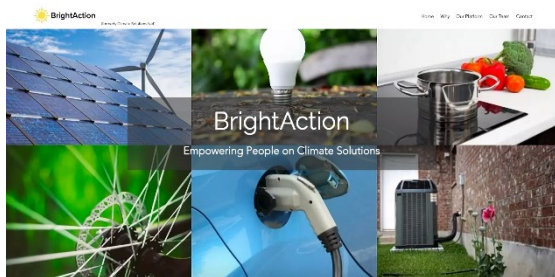
To learn more about the cooktops, other energy-saving tools, and find a participating library, visit 3C-REN's Home Energy Savings online [here](#) or attend one of the DIY EE Toolkit and Induction Cooktop in-person presentations by Javier Saucedo. This summer, Javier has presented information about the programs at the Grant R. Brimhall Library in Thousand Oaks, Albert H. Soliz Library in Oxnard, Avenue Library in Ventura, and the Joe Flores Community Center in Saticoy. Check out Javier's next presentation at Oak Park Library in Oak Park on September 27, 2022. Lastly, VCREA and 3C-REN staff are working with the cities of Thousand Oaks, Moorpark, Oxnard, and Santa Paula to expand the DIY EE Toolkit and Induction Cooktop program to their city libraries.

## Regional Collaboration

### 10th Annual Central Coast Sustainability Summit

This year's Central Coast Sustainability Summit is October 19<sup>th</sup> from 8:00 m to 5:00 PM, October 19<sup>th</sup> at UCSB's Loma Pelona Conference Center. The summit is planned by partners from VCREA, County of Santa Barbara, Community Environmental Council, UCSB, and the cities of Goleta, Santa Barbara, Carpinteria, and Ventura. This year's keynote speakers will inspire agencies and thought leaders to create a shared vision and accountability for sustainability efforts. Breakout sessions topics are related to regenerative agriculture, waste management, clean energy access, building electrification, resiliency, institutionalizing equity, and successful collaboration. VCREA will be participating on a panel discussing successful collaborations, stayed tuned for how to register.

### Resilient Central Coast Campaign



The Ventura County Resilient Central Coast Campaign (formerly the Community Action Campaign) will be launching our landing page this October along with twelve other Central Coast cities and counties. The goal of the Resilient Central Coast Campaign is to achieve measurable progress towards reducing greenhouse gas (GHG) emissions from four areas (home energy use, transportation, food choices, and waste). The Campaign utilizes an online organizing platform called [BrightAction](#) to engage micro-community leaders (e.g., neighborhood groups, church groups, Girl Scout troop leaders, civic clubs, university groups, etc.) by providing bilingual training, marketing materials, and other resources to encourage them to use their social networks to help achieve community building, GHG emissions reductions, and increased resiliency.

While our landing page is being fine-tuned, VCREA encourages you to create an account at [BrightAction](#). Once our Ventura County page goes live, you will be redirected to our customized page.

## **Central Coast Grant Opportunities**

VCREA is partnering with Ventura County partners including the Ventura County Community Foundation and the [Central Coast Climate Justice Network](#) to apply for [Strategic Growth Council's Regional Climate Collaboratives \(RCC\) Program Round 1 grant](#) funding; applications are due October 7, 2022. The goal of the program is to strengthen local coordination, leadership, knowledge, skills, and expertise with a particular focus on increasing access to funding resources for project planning and implementation within under-resourced communities. VCREA's role in the grant may include technical assistance for developing climate change mitigation, adaptation, and resilience projects.

VCREA is also an active partner in the six-county [Uplift Central Coast Coalition](#) working group led by REACH, the Economic Development Collaborative (EDC) and Monterey Bay Economic Partnership to help shape our regional application for the [Community Economic Resilience Fund \(CERF\)](#) planning grant. Grant awards should be chosen in September and October 2022. VCREA's role in this grant may include technical assistance for developing climate change resilience projects and climate related workforce development.

Throughout the spring and summer, VCREA has been actively tracking [Resilience Funding and Financing Program Timelines](#) as well as participating in numerous grant guideline development sessions.