

**Ventura County Regional Energy Alliance
Board of Directors
AGENDA**

**Thursday, November 18, 2021
10:30 a.m.**

No Location

Meeting will be Conducted Via Zoom

SPECIAL NOTICE: IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS AND LIMITED PUBLIC ACCESS TO THE HALL OF ADMINISTRATION, CONSISTENT WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20, THIS VENTURA COUNTY REGIONAL ENERGY ALLIANCE MEETING WILL BE CONDUCTED VIA ZOOM.

REGARDING MEETING PARTICIPATION: IF YOU WOULD LIKE TO ACCESS THE MEETING, PLEASE SEND AN EMAIL TO VCREA.ADMIN@VENTURA.ORG BY 5.00 PM THE DAY BEFORE THE MEETING AND ZOOM INFORMATION WILL BE PROVIDED.

REGARDING PUBLIC COMMENTS: IF YOU WISH TO MAKE EITHER A GENERAL PUBLIC COMMENT OR COMMENT ON A SPECIFIC AGENDA ITEM BEING HEARD, YOU CAN SUBMIT YOUR COMMENT VIA EMAIL BY 9.00 AM THE DAY OF THE MEETING TO THE FOLLOWING ADDRESS: VCREA.ADMIN@VENTURA.ORG. PLEASE INCLUDE THE FOLLOWING INFORMATION IN YOUR EMAIL: (A) MEETING DATE, (B) AGENDA ITEM NUMBER, (C) SUBJECT OR TITLE OF THE ITEM, (D) YOUR FULL NAME. DURING PUBLIC COMMENT ON THE AGENDA ITEM SPECIFIED IN YOUR EMAIL, YOUR EMAIL WILL BE SUBMITTED FOR THE RECORD.

1. CALL TO ORDER

Chair LaVere

2. ROLL CALL

Kelly Cattanach

3. PLEDGE OF ALLEGIANCE

4. OATH OF OFFICE FOR NEW VCREA BOARD MEMBERS

5. MINUTES FROM THE MAY 20, 2021 VCREA BOARD MEETING

Requested Action: Approve

6. AGENDA REVIEW

7. PUBLIC COMMENTS

See Guidelines above

8. BOARD MEMBER COMMENTS

At this time members of the VCREA Board of Directors may comment on matters pertaining to VCREA

9. 2022 MEETING SCHEDULE

Requested Action: Approve

10. RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE VCREA FOR A 30-DAY PERIOD PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (E), OF THE RALPH M. BROWN ACT

Requested Action: Adopt

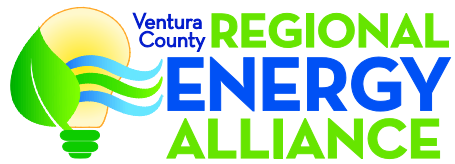
11. TRANSITION TO 2022 PRESENTATION

12. PROGRAM UPDATE

13. GENERAL UPDATES AND ANNOUNCEMENTS

14. ITEMS FOR FUTURE AGENDAS

15. ADJOURNMENT



**Ventura County Regional Energy Alliance
Board of Directors**

Item 5

Subject: Minutes from the May 20, 2021 Board Meeting

Date: Thursday, November 18, 2021

Requested Action:

1. Approve

Attachments:

1. Summary Minutes from the May 20, 2021 Board Meeting
-

Ventura County Regional Energy Alliance
Action Minutes
Ventura County Regional Energy Alliance Board Meeting
May 20, 2021
10:30 a.m.

No Location- Zoom Meeting

1. Welcome/ Call to Order

The meeting was called to order by Chair LaVere at 10:31 a.m.

2. Roll Call

Directors Present:

Christina Villaseñor	City of Fillmore
Lynn Edmonds	City of Fillmore- Alternate
Carlos Juarez	City of Santa Paula-Alternate
Ed Jones	City of Thousand Oaks
Bob Engler	City of Thousand Oaks- Alternate
Laura Hernandez	City of Port Hueneme
Mike Judge	City of Simi Valley
Scott Quady	Calleguas Municipal Water District
Raul Avila	Calleguas Municipal Water District- Alternate
Matthew Almaraz	Ventura Unified School District
Sofía Rubalcava	City of Ventura
Matt LaVere	County of Ventura
Carmen Ramirez	County of Ventura- Alternate

Directors Not Present:

Gabriela Basua	City of Oxnard
Richard Araiza	City of Santa Paula
Joshua Chancer	Ventura County Community College District
Mark Austin	Ventura Regional Sanitation District

3. Pledge of Allegiance

Chair LaVere led the Pledge of Allegiance.

4. Oath of Office for New VCREA Directors

Director Bob Engler, alternate for the City of Thousand Oaks, was sworn in by Executive Director Sue Hughes.

5. Minutes from the February 18, 2021 VCREA Board Meeting

Upon motion of Director Villaseñor, seconded by Director Almaraz, the Board approved the Minutes of the February 18, 2021 meeting.

6. Agenda Review

Upon motion of Chair LaVere, seconded by Director Villaseñor, the Board accepted the agenda with no changes.

7. Public Comments

Public Comments were submitted by the following individuals and/or organizations and were read aloud for the record:

Jan Dietrick, Policy Team Leader for 350 Ventura County Climate Hub
Rose Ann Witt, Co-Founder of the Conejo Climate Coalition

8. Directors' Comments

None

9. Presentation- Port of Hueneme- Sustainability and Community

Staff member Heather Allen introduced Giles Pettifor, Environmental Manager at the Port of Hueneme. Mr. Pettifor presented on the Port of Hueneme's sustainability initiatives.

10. Approval of the Financial Statements- Year End June 30, 2020

Staff member Kelly Cattnach provided a brief overview of the purpose and processes of VCREA's annual audit. No instance of non-compliance or other matters were identified for FY ended June 30, 2020.

Upon motion of Director Quady, seconded by Director Villaseñor, the Board approved the Financial Statements Year Ended June 30, 2020.

11. Approval of the General and Administrative Budgets

Staff member Kelly Cattnach provided a brief overview of the proposed budgets for FY 2021/2022 and 2022/2023.

Upon motion of Director Judge, seconded by Director Jones, the Board approved the budgets.

12. Presentation- Green Business Certification Recognition

Staff member Alejandra Téllez presented on the Ventura County Green Business Program 2020 highlights with regards to business certifications.

13. General Updates and Announcements

Staff member Alejandra Telléz shared that the Program Update was included in the agenda packet.

Joseph Cabral from Clean Power Alliance (CPA) shared information pertaining to CPA's debt forgiveness program for customer's with at least \$500 in past due electricity bills. Mr. Cabral also shared about Power Share, providing eligible residential customers with 100 percent renewable



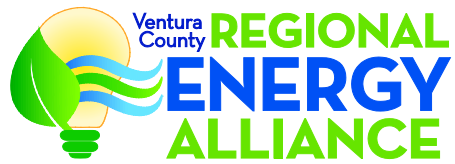
electricity from small-scale solar power and other renewable energy facilities that are locally developed and operated.

14. Items for Future Agendas

None

15. Adjournment

Chair LaVere adjourned the meeting at 11:37 a.m. The next Board meeting is scheduled for August 19, 2021.



**Ventura County Regional Energy Alliance
Board of Directors**

Item 9

Subject: 2022 Meeting Schedule

Date: Thursday, November 18, 2021

Requested Action:

1. Approve

Attachments:

1. None
-

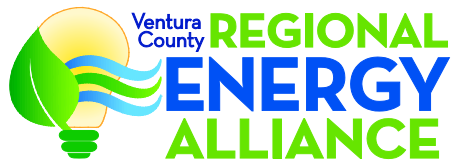
The following VCREA Board meeting schedule is presented to the Board for consideration and approval.

Thursday, February 17, 2022

Thursday, May 19, 2022

Thursday, August 18, 2022

Thursday, November 17, 2022



**Ventura County Regional Energy Alliance
Board of Directors**

Item 10

Subject: Resolution Authorizing Remote Teleconference Meetings

Date: Thursday, November 18, 2021

Requested Action:

1. Adopt

Attachments:

1. Resolution
-

On September 16, 2021, Assembly Bill (AB) 361 was signed into law and included amendments to Government Code Section 54953, subdivision (e) of the Ralph M. Brown Act. AB 361 authorizes the legislative body of a local agency to use remote teleconferencing in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subdivision (b)(3), subject to the existence of certain conditions.

In order to continue meeting remotely, VCREA must find that:

- it has reconsidered the circumstances of the State of Emergency,
- the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and
- that the Ventura County Health Officer, Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19 including that all legislative bodies in Ventura County continue to meet remotely, as further explained in his Recommendation to Promote Social Distancing, which has not been rescinded and remains in effect.

By adopting the recommended resolution, VCREA authorizes and directs staff supporting the VCREA to take all actions necessary to carry out the intent and purpose of the resolution including conducting open and public meetings of the VCREA in accordance with Government Code section 54953, subdivision (e), and other applicable provisions of the Brown Act. The resolution will take effect immediately upon its adoption and will be effective until the earlier of:

- December 17, 2021, or
- such time VCREA adopts a subsequent resolution in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which the VCCEC may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3).

1. GOVERNMENT CODE SECTION 54953, SUBDIVISION (B)(3)

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

2. GOVERNMENT CODE SECTION 54953, SUBDIVISION (E)

Assembly Bill (AB) 361 amends Government Code Section 54953, subdivision (e) and pursuant to this amendment states:

(1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(B) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3. In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(C) The legislative body shall conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body of a local agency.

(D) In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption which prevents the public agency from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

RESOLUTION NO. _____

**RESOLUTION OF THE VENTURA COUNTY REGIONAL ENERGY ALLIANCE
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE VENTURA
COUNTY REGIONAL ENERGY ALLIANCE FOR A 30-DAY PERIOD PURSUANT
TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (e), OF THE RALPH
M. BROWN ACT**

WHEREAS, the County of Ventura (“County”) is committed to preserving and nurturing public access and participation in meetings of the Ventura County Regional Energy Alliance (“Board”);

WHEREAS, Government Code section 54953, subdivision (e), of the Brown Act, authorizes the legislative body of a local agency to use remote teleconferencing in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subdivision (b)(3), subject to the existence of certain conditions;

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing;

WHEREAS, such conditions now exist in Ventura County, specifically, Governor Gavin Newsom declared a state of emergency in response to the COVID-19 pandemic on March 4, 2020 (“State of Emergency”);

WHEREAS, on September 21, 2021, Dr. Robert Levin, Ventura County Health Officer, issued a recommendation to continue practicing social distancing measures throughout Ventura County communities, including to continue to implement 100 percent remote meetings of all legislative bodies in Ventura County, to prevent and minimize the spread of COVID-19 (“Recommendation to Promote Social Distancing”);

WHEREAS, the Board does hereby find that it has reconsidered the circumstances of the State of Emergency, the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and that the Ventura County Health Officer, Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19 including that all legislative bodies in Ventura County continue to meet remotely, as further explained in his Recommendation to Promote Social Distancing, which has not been rescinded and remains in effect;

WHEREAS, the Board does hereby find that it shall conduct its meetings without compliance with Government Code section 54953, subdivision (b)(3), as authorized by subdivision (e), of Government Code section 54953, and that the Board shall comply with the requirements set forth in Government Code section 54953, subdivision (e)(2); and

NOW, THEREFORE, BE IT RESOLVED, by the Board as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. Staff supporting the Board are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings of the Board in accordance with Government Code section 54953, subdivision (e), and other applicable provisions of the Brown Act.

Section 3. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 17, 2021, or such time the Board adopts a subsequent resolution in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3).

Upon motion of Director _____, seconded by Director _____, and duly carried, the Ventura County Regional Energy Alliance hereby adopts this resolution on 18th day of November, 2021.

Matt LaVere, Chair
Ventura County Regional Energy Alliance

ATTEST: Sue Hughes
Senior Deputy Executive Officer
County of Ventura, State of California

By: _____
Alejandra Telléz, Program Management Analyst



**Ventura County Regional Energy Alliance
Board of Directors**

Item 11

Subject: Transition to 2022 Presentation

Date: Thursday, November 18, 2021

Requested Action:

1. None

Attachments:

1. None
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**Ventura County Regional Energy Alliance
Board of Directors**

Item 12

Subject: Program Update

Date: Thursday, November 18, 2021

Requested Action:

1. None

Attachments:

1. Program Update
-



VCREA Program Update

Electrified Transportation Updates

EV Blueprint 2.0 Update

In August, VCREA began work on a ~\$3.9M grant to implement the Ready, Set, Go Electric Ventura County EV Blueprint Implementation project, which includes \$2.5M in funding from the California Energy Commission and ~\$1.4M (36%) match from the five grant partners. As a reminder, the grant involves the following:

- 1) Hiring a 3-year EV Coach to increase EV access and adoption;
- 2) Support development of local EV-focused workforce education and training;
- 3) Capacity building/support for EV-related grant opportunities;
- 4) Partnering with Mixteco/Indígena Community Organizing Project (MICOP) to implement a Community Electric Vanpool;
- 5) Partnering with Gold Coast Transit District's (GCTD) to provide a Low-income and Disadvantaged Community with a new GOnow Microtransit route;
- 6) Partnering with the City of Thousand Oaks to purchase two light duty electric bus for their public transit fleet; and
- 7) Partnering with County of Ventura General Services Agency (GSA) Fleet Services to expand their EV offerings at three RMP locations.

Since August, the following grant-related activities have occurred:

- 1) Hired one part-time EV Technical Coach, Kent Bullard. VCREA is in the process of hiring a second part-time bilingual EV Outreach Coach.
 - o Held EV-related outreach events for National Drive Electric Week and Clean Air Day.
 - o Conducted outreach for the South Central Coast Inceptive Project (CALeVIP) and SCE's Charge Ready 2.0.
- 2) Worked with the Ventura County Community College District and Workforce Development Board of Ventura County's Clean/Green Working Group to identify gaps in local EV-related trainings/jobs.
- 3) Received MICOP's minivan and we are working with the City of Oxnard to obtain Land Use and Building Permits for a standalone, solar charging station.
- 4) GCTD expects to receive their electric van in mid-January and the new microtransit route should launch shortly thereafter.
- 5) City of Thousand Oaks should receive their electric buses on November 22nd.
- 6) County GSA has received 18 Chevrolet Bolts and two standalone, solar EV Arcs.



Meet the New EV Technical Coach – Kent Bullard



Since the turn of the century, Kent has actively implemented sustainable practices, advocating locally for EVs, clean air, solar, and renewables. In 2012, Kent retired from the Channel Islands National Park, where he was a maintenance supervisor. Kent is now working closely with County of Ventura and our ten cities, local businesses, and members of the public regarding EV-related issues. Questions about EVs and charging stations, e-mail Kent at Kent.Bullard@Ventura.org.

Channel Islands Harbor National Drive Electric Week (NDEW) EV Showcase and Ride n' Drive

For the third year, VCREA applied for and was awarded a Plug-in America Microgrant to host [NDEW](#) events. This year, VCREA partnered with EV Advocates of Ventura and the Los Padres Chapter of the Sierra Club to invite the public to meet with local EV owners, test drive a variety of EVs from local dealerships, and learn from industry experts at the Channel Islands Harbor (Oxnard) NDEW event on September 26th.

More than 650 community members participated in the event. Sixty-four EVs showed up for the event, with four EVs available for test drives and more than 48 vehicles were on display, including some unusual and popular vehicles on display - a converted 1965 Mustang, 1965 Ford Falcon Van, 1969 Subaru Sambar, Port of Hueneme's new BEV Electric Yard Tractor (UTR), a Spira Pizza Delivery Trike, and Ocean View School District's new 84-passenger Bluebird School Bus.

Several booths provided information on rebates, environmental and air quality benefits of EVs, and local EV programs, including the Los Padres Chapter of the Sierra Club, Community Environmental Council, Ventura Air Pollution Control District, Central Coast Clean Cities, EV Advocates of Ventura County, VCREA, and the Port of Hueneme.

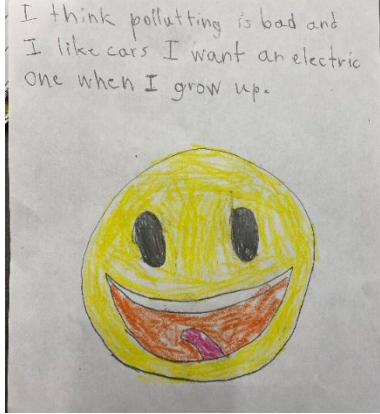
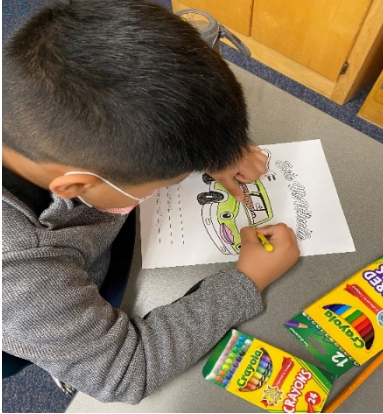


Clean Air Day Summary - *Drive Your Imagination with Evie McWheelie*



To celebrate Clean Air Day, VCREA applied for and was awarded a microgrant to host the [Drive Your Imagination with Evie McWheelie](#) event. VCREA partnered with EV Advocates of Ventura County and the Ventura County STEM Network to work with 25 local teachers to develop fun electric vehicle (EV)-related Clean Air Day activities, including providing teachers with a [lesson plan](#), [handbook materials](#), a [Coloring of Evie McWheelie](#) (English) and [Evie McWheelie](#) (Spanish) activity, and fun giveaways including clean air day plants, stickers, and gift cards. Students

in first through fourth grades from three schools, that mostly serve underrepresented students, participated in the activities. More than 360 Evie McWheelies were submitted.



South Central Coast Incentive Project (CALeVIP) Update

The South Central Coast Incentive Project launched in August 2021 with the goal to install 1,173 Level 2 and 20 Level 3 (aka DC Fast Chargers) chargers in Ventura County. More than \$6M in incentive funding was provided by the California Energy Commission, Ventura County Air Pollution Control District, and Clean Power Alliance with VCREA handling outreach efforts in Ventura County. The table below summarizes applications, as of November 12th, for Level 2 (L2) and DC Fast Chargers (DCFC).

City	Application Type (each application may include multiple charging stations)			Applications in Underrepresented Communities	
	L2	DCFC	Combo of L2 and DCFC	Low Income (LIC)	Disadvantaged (DAC)
Camarillo	4	2	1	1	
Fillmore	5	3	1	7	
Moorpark	3	1		1	
Ojai	2				
Oxnard	11	7	1	10	7
Port Hueneme	1	1		2	
Santa Paula	1			1	
Simi Valley	6	2	5	3	
Thousand Oaks	7	3	2	5	
Ventura	17	2	2	13	4
Unincorporated	3	1	2		

*Unincorporated includes Newbury Park and Westlake Village

Currently 96 incentive applications for ~\$8.4M have been received, which includes 60 applications for Level 2 sites (\$1.8M in incentives), 22 DC Fast Charging sites (\$6.5M in incentives), and 14 combination sites (L2 and DCFC). To date, \$1.8M in funds have been reserved/approved for \$960,000 in DC Fast Charging incentives and \$880,000 for Level 2 charging incentives. No more DC Fast Charging incentive applications are being accepted but approximately \$1.05M remains for Level 2 incentives.

Lastly, applications have been submitted for charging infrastructure at 11 sites in CalEnviroScreen 3.0 designated Disadvantaged Communities and 43 sites in California Climate Investment Priority Populations 3.0 designated Low-income Communities.

Energy Efficiency Updates

The Road to Net Zero

VCREA and the Southern California Regional Energy Network (SoCalREN) hosted a workshop on October 13th for 25 staff from VCREA partner agencies to learn about EV incentives, integration of energy efficiency and distributed energy resources (DERs), sustainability strategies to move towards zero net energy (ZNE), and energy-related resources and expertise from local energy professionals.

Green Business Update

A total of 50 businesses have been certified in Ventura County, excluding businesses within the City of Ventura since they have their own Green Business Program. Sixty-nine businesses are in the process of becoming certified. The table below summarizes Green Business participation by City:

City	Certified	In Progress
Camarillo	4	7
Fillmore		
Moorpark		4
Ojai	6	8
Oxnard	9	20
Port Hueneme	2	3
Santa Paula		
Simi Valley	2	6
Thousand Oaks	14	8
Ventura	NA	NA
Unincorporated	13	13

EE Toolkits Update



This past February, VCREA, in partnership with Ventura County Library and 3C-REN (Tri-County Regional Energy Network), launched a [Do-It-Yourself \(DIY\) Home Energy Savings Toolkit](#) program. The DIY toolkits include instruction guidebooks in both English and Spanish and free items like LED lightbulbs, low-flow showerheads, weather stripping, and aerators to install at home. Also included are measuring devices like a Kill-a-Watt meter, infrared laser thermometer, and flow rate bag to help to save energy, water, and money. The toolkits can easily

be checked out at eleven participating Ventura County libraries and patrons have two weeks to use the tools and supplies in the kit to complete their DIY projects.

As of August 2021, 36 Energy Efficiency Do-it-yourself (DIY) toolkits have circulated to 124 Ventura County Library customers. VCREA's Energy Coach, Javier Saucedo, has conducted two in person DIY Toolkit presentations at the Ojai and Hill Road libraries as well as one virtual Toolkit presentation. Javier hopes to conduct in-person presentations at a total of ten libraries by the end of the year with the next presentations at the Piru Library located at 510 Main Street on Wednesday, November 17th at 7 pm.